

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Resources		
Contact person:	Polly Cook		Telephone number: 3785845
Subject²:	New posts in Sustainable Energy and Air Quality team		
Decision details³:	What decision has been taken?		
	<p>The Director of Resources approved the creation of three new posts for the Sustainable Energy and Air Quality team.</p> <p>A brief statement of the reasons for the decision</p> <ul style="list-style-type: none"> • The focus on the climate emergency is increasing rapidly given the requirement to act urgently to reduce emissions before we reach a point of no return in terms of climate change. • As a result the workload of the team is increasing at a rapid rate, meaning that people are being spread too thinly and that the council cannot take advantage of all opportunities or progress critical projects such as renewables quickly enough. • A key part of the work is also related to policy as it is critical that we are able to effectively influence government at this stage to ensure that changes to legislation will enable us to deliver net zero by 2030. • It is also critical that not only do we deliver the large number of projects such as housing retrofit, fuelling infrastructure etc but that we also engage the city in our plans and the actions that individuals and organisations can and must take. • The posts to be created (1 x PO4, 1 x PO2, 1 x SO2) have a total cost of £138,850, but will be funded through grant funding. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

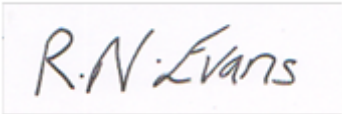
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision N/A	
Affected wards:	N/A	
Details of consultation undertaken⁴:	Executive Member N/A	
	Ward Councillors N/A	
	Others N/A	
Implementation	Officer accountable, and proposed timescales for implementation: Polly Cook - Chief Officer, Sustainable Energy & Air Quality – September 2021	
List of Forthcoming Key Decisions⁵	Date Added to List:- N/A	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible: N/A	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	<p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p> <p>N/A</p>	
<p>Approval of Decision</p>	<p>Authorised decision maker⁸ Neil Evans, Director of Resources</p>	
	<p>Signature</p> 	<p>Date 2/8/21</p>

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.